



July 1, 2005

Dear Colleague:

I am requesting your participation in our facilities study for Colorado School District's maintenance and operations divisions. The enclosed survey may also be found on the Colorado School Plant Managers Association web site: www.cspma.net. The purpose and design of this study was built on simplicity and yet the most useful benchmarking data for K-12 school districts. It would seem that school districts across Colorado have similar challenges in adequate funding for facilities, maintenance and operations. The need for data driven decision making as a part of the public trust is never greater.

For several years some school districts have been participating in a similar survey conducted by an independent consultant. The survey participation was low due the cost involved. We are excited about the opportunity to inspire others to promote and share information **free** of charge to our fellow school districts in Colorado. It is by our willing participation to share data and best practices that we continually improve school facilities on behalf of the students in our state.

The survey information requested is for the fiscal year ending 2004. Please return your response by **September 1, 2005** to Julie Springs. You may e-mail responses to Julie.springs@dcsdk12.org or fax your response to (303)387-0455. Hard copy responses can be mailed to:

Douglas County School District Re.1
Attn: Julie Springs
2806 N. St Hwy 85, Building A
Castle Rock, Co 80109

If you have any questions feel free to call Julie at 303-387-0417.

Results of the study will be shared with all Colorado School Districts regardless of participation. Thank you for your participation.

Best Regards,

William Moffitt
Director Operations & Maintenance
Douglas County School District Re. 1